

**GOVERNANCE COMMITTEE**  
**19 September 2013 at 7.00 pm**  
**Conference Room, Argyle Road, Sevenoaks**

**AGENDA**

**Membership:**

Chairman: Cllr. Mrs. Davison    Vice-Chairman: Cllr. Scholey  
Cllrs. Mrs. Cook, Fittock, London, Mrs. Morris and Walshe

	<b><u>Pages</u></b>	<b><u>Contact</u></b>
<b>Apologies for Absence</b>		
1. <b>Minutes</b> To approve the Minutes of the meeting of the Governance Committee held on 10 July 2013.	(Pages 1 - 4)	
2. <b>Declarations of Interest</b> Any interest not already registered		
3. <b>Actions arising from the last meeting</b> (if any)		
4. <b>Appointment of Electoral Registration Officer and Returning Officer for District and Parish Council Elections</b>	(Pages 5 - 6)	Ian Bigwood Tel: 01732 227242
5. <b>Review of Member Expenses</b>	(Pages 7 - 20)	Christine Nuttall Tel: 01732 227245
6. <b>Review of Members' Allowances</b>	(Pages 21 - 34)	Christine Nuttall Tel: 01732 227245
7. <b>Scrutiny Committee - Change to Terms of Reference</b>	(Pages 35 - 42)	Christine Nuttall Tel: 01732 227245
8. <b>Sevenoaks District Strategic Board</b>	(Pages 43 - 54)	Alan Whiting Tel: 07132 227446
9. <b>Draft Survey - Review New Governance Arrangements</b> To be tabled at the meeting.		
10. <b>Work Plan</b>	(Pages 55 - 56)	

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

**The Democratic Services Team (01732 227241)**